



Chapel Hill-Carrboro City Schools AVID Program
is seeking a dedicated person to serve as a
Fulltime North Carolina Literacy Corps AmeriCorps Member.

In this service with the AVID Program, you would be expected to perform the following responsibilities:

1. Manage AVID volunteer tutor programs including on-going recruitment, placement, training, monitoring and communication with AVID teachers regarding volunteer tutor attendance and performance.
2. Assist Coordinator of AVID and Gifted Programs in recruitment, selection and placement of full-time AVID Tutorial Leaders.
3. Assist AVID teachers in planning motivational day activities including finding guest speakers and arranging AVID field trips.
4. Assist middle school AVID teachers in Spring recruitment of rising sixth grade students.
5. Guides implementation of CHCCS AVID graduate locator and communication project.
6. Guides production of quarterly AVID electronic newsletter.
7. Assist AVID teachers in the development and implementation of parent awareness workshops related to college preparedness and readiness for AVID families.
8. Fills in as tutorial leader in AVID elective classrooms as needed.

Minimum North Carolina Literacy Corps AmeriCorps requirements:

- High school diploma or GED
- At least 17 years-old
- U.S. Citizen, U.S. National, or Legal Permanent Resident
- Proof of no previous conviction or substantiation of child abuse, violent or sexual crimes
- Strong commitment to community service
- Reliable transportation
- 12 month commitment to this position and completion of 1,700 hours of service between the start date of August 1, 2016 and the end date of July 31, 2017
- Ability to work well with a diverse population of people
- Previous education and/or experience working with middle or high school children preferred

Additional experience and educational requirements:

- College experience preferred
- Tutoring experience preferred
- Comfort with a variety of computer technologies

Benefits

- Full time members provide 1,700 hours of service during a 12-month commitment and receive both a living allowance of up to \$12,530 and an educational award of \$5,775 upon successful completion of service year.
- Health Care Coverage
- Child Care assistance

